



COMPLAINTS AGAINST REGISTERED PROFESSIONAL ENGINEER (FORM 6)

Section 37 – *Professional Engineers Act 2002 (Act)*
Approved 23 July 2021
Version 3 (July 2021)

GUIDANCE

Please complete the following information. For guidance in completing this form, please refer to the *Complaint Information Sheet*. If further assistance is required please contact the Board of Professional Engineers of Queensland (**Board**).

On completion, please forward this Complaint Form together with any documentation required to:

The Registrar

Board of Professional Engineers of Queensland
PO Box 15213
CITY EAST QLD 4002

or

Email

legal@bpeq.qld.gov.au

PRIVACY STATEMENT

The Board collects your personal information for the purposes of allowing the Board to consider and investigate the complaint including the registered professional engineer's conduct.

For the purposes of dealing with a complaint, including any investigation, the Board may disclose your personal information to the registered professional engineer of Queensland (RPEQ) named in the complaint, their legal representative and any expert engaged by the Board to assist in the complaint and investigation process. If a complaint proceeds to a disciplinary hearing, your personal information will usually be disclosed to the Queensland Civil and Administrative Tribunal.

The Board may also provide your personal information to the Minister for Energy, Renewables and Hydrogen and Minister for Public Works and Procurement or the Department of Energy and Public Works.

SECTION A: YOUR DETAILS (COMPLAINANT)

What are your details?

First name	
Middle name/s	
Surname (family name)	
Address	
Phone	
Email	
Are you submitting the complaint on behalf of someone else?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Relationship to complainant



SECTION B: ENGINEER DETAILS

Who is your complaint about?

Unregistered Person

RPEQ

Registration number:

First name	
Surname (family name)	
Address	
Phone	
Email	
Company/contact information (if applicable)	

SECTION C: DETAILS OF THE COMPLAINT

The conduct of the RPEQ related to the provision of services in?

Civil engineering

Structural engineering

Fire Safety engineering

Geotechnical engineering

Electrical engineering

Chemical engineering

Aerospace engineering

Mechanical engineering

Other:

Please describe the conduct of the RPEQ which is of concern to you*

Please include:

What happened

When it happened (include dates)

Where it happened



Who was involved (include names of individuals and companies or businesses where possible)

How and when you found out about it

How you are aggrieved by the conduct

Any other relevant details including any information or evidence to support your complaint

Whether you have made complaints against other people involved



If the conduct you are complaining about occurred more than 5 years ago, please detail reasons for the delay in making the complaint

How you would like to see your complaint resolved

** If you need additional space, then please attach further submissions to this form.*

SECTION D: SUPPORTING EVIDENCE

Please list the documents you have attached in support of this complaint

Relevant documents may include contracts, correspondence, reports, plans etc. Please label each document as listed here (eg. "Annexure 1 - contract with RPEQ", "Annexure 2 - plans", "Annexure 3 - Form 15")

SECTION E: DECLARATION BY COMPLAINANT

I/We declare that the information provided in this complaint is correct to the best of my/our knowledge.

Print name

Signature

Date
