



NOTICE SEEKING REGISTRATION UNDER THE *MUTUAL RECOGNITION ACT 1992*

Mutual Recognition Act 1992 (Cth)

Approved 9 April 2019

Version 3

Important information before you fill out this notice

You cannot seek registration under the *Mutual Recognition Act* if you are not required to be licensed, approved, admitted, certified, or otherwise authorised to carry out your occupation, trade, profession, or calling by or under legislation of another State or Territory.

You must read the Explanatory Notes on Mutual Recognition. The Explanatory Notes on Mutual Recognition contain information on the registration process under the *Mutual Recognition Act* and definitions for terms contained in this form.

You must complete every section of this notice, attach a copy of all required documents, and make the statutory declaration at Section F. If you do not, your notice will be invalid and you will not receive deemed registration. Do not provide original documents unless requested.

You must lodge the original notice, accompanied with all necessary documents, by post to BPEQ at **PO Box 15213 CITY EAST QLD 4002** or delivery to BPEQ's office at **Level 15, 53 Albert Street, BRISBANE QLD 4000**. Lodgement by email or facsimile is not accepted.

BPEQ can refuse to grant you registration if any of the statements or information in this notice are materially false or misleading or any document or information required has not been provided or is materially false or misleading. If you are registered because of a materially false or misleading representation or document your registration can be cancelled.



SECTION A—PERSONAL DETAILS

Title (*Prof/Dr/Mr/Mrs/Ms/Miss*)*

First Name*

Middle Names*

Surname (family name)*

Preferred name*

Previous name(s) known by

Date of birth

Country of birth

City/Town/Suburb of birth

State or Territory of birth

If in Australia

Gender[^]

Male

Female

other

Is English your first language?[^]

Yes

No

**Do you identify as Aboriginal or
Torres Strait Islander?[^]**

Yes

No

Residential address

*Must be a street address – PO Box
not accepted*

Postal address

Telephone

Include area code

Mobile telephone

Fax number

Email

Business/employer name*

Business/employer address*

*Must be a street address – PO Box
not accepted*

Business/employer telephone*

Include area code

Fax number*

Business/employer email*

The information marked with an Asterix () will be kept in BPEQ's register of RPEQs, which is open for inspection to the public. Some of this information will also appear in the RPEQ search on BPEQ's website. The questions marked with a Caret (^) are optional to answer but by providing a response you will assist BPEQ. Your answers will be treated confidentially.*

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T 07 3210 3100

E admin@bpeq.qld.gov.au



SECTION B—AREA OF ENGINEERING AND EDUCATION DETAILS

Which area(s) of engineering do you seek to be registered in?

The areas of engineering are listed in the attached Explanatory Notes or on BPEQ's website.

Are you applying for registration as a practising professional engineer or non-practising professional engineer?

practising professional engineer

non-practising professional engineer

Non-practising professional engineers must not carry out, or be responsible for the carrying out of, professional engineering services. Different registration fees apply.

What are your tertiary qualifications?

Attach a copy of each qualification.

What is your professional experience?

Provide a statement about the nature of your practice and experience in each area of engineering for which you seek to be registered and how long you have practised in each area of engineering for which you seek to be registered.

Attach a copy of your curriculum vitae.

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SECTION C—YOUR REGISTRATION DETAILS IN YOUR HOME STATE

Name of occupation

Name of registration

State or Territory

Registration authority

Registration number

Area(s) of registration /practice field(s)

Attach the original or a copy of the instrument that evidences this registration.

What activities are you authorised to carry out under this registration?

Attach all documents published or provided by your registration authority that state what activities you are authorised to carry out. These may be in correspondence sent to you by your registration authority or information from the authority's website.

Is this registration cancelled or currently suspended as a result of disciplinary action? Yes No

If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Are you otherwise personally prohibited from practising as a professional engineer? Yes No

If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Are you the subject of disciplinary proceedings (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to this registration? Yes No

If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Are you subject to any special conditions in carrying on this occupation as a result of civil, criminal, or disciplinary proceedings? Yes No

If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Do you have any other special conditions on this registration? Yes No

If YES, state each condition. If NO, proceed to the next question.

Have you ever contravened any of the conditions on your registration to practise as a professional engineer in Australia or overseas? Yes No

If YES, attach relevant documents stating the condition and provide details about how and why you contravened it and, if you were disciplined, how you were disciplined. If NO, proceed to the next section

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SECTION D—REGISTRATION DETAILS FOR OTHER PARTICIPATING JURISDICTIONS

Are you registered for your occupation in another State or Territory? Yes No

If YES, provide details below. If NO, proceed to next section.

Select each State or Territory in which you are registered for an equivalent occupation

New South Wales Yes No

Victoria Yes No

South Australia Yes No

Western Australia Yes No

Tasmania Yes No

Northern Territory Yes No

Australian Capital Territory Yes No

For each registration, state name of occupation, name of registration, name of registration authority, registration number, and area(s) of registration or practice field(s).

For each registration, attach the original or a copy of the instrument that evidences the registration.

What activities are you authorised to carry out under this registration?

For each registration, attach all documents published or provided by your registration authority that state what activities you are authorised to carry out. These may be in correspondence sent to you by your registration authority or information from the authority's website.

Is this registration cancelled or currently suspended as a result of disciplinary action? Yes No

If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Are you otherwise personally prohibited from practising as a professional engineer in Australia or overseas? Yes No

If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Are you the subject of disciplinary proceedings (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to this registration? Yes No

If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Are you subject to any special conditions in carrying on this occupation as a result of civil, criminal, or disciplinary proceedings? Yes No

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If YES, you are **not** entitled to registration. If NO, proceed to the next question.

Do you have any other special conditions on this registration? Yes No

If YES, state each condition. If NO, proceed to the next question.

Have you ever contravened any of the conditions on your registration to practise as a professional engineer in Australia or overseas? Yes No

If YES, attach relevant documents stating the condition and provide details about how and why you contravened it and, if you were disciplined, how you were disciplined. If NO, proceed to the next section

SECTION E—FITNESS TO PRACTISE

Do you have a conviction, other than a spent conviction, in Australia or overseas for:

- an indictable offence?
 - an offence against the *Professional Engineers Act 2002 (Qld)* or the *Professional Engineers Act 1988 (Qld)*?
 - an offence, relating to the practice of engineering, against a law applying, or that applied, in Australia or overseas?
- Yes No

If YES, attach a copy of your criminal history and for each conviction attach a copy of your criminal history sentence remarks/sentencing transcript. If NO, proceed to the next question.

Has your registration to practice as a professional engineer under a law applying, or that applied, in Queensland, a State or Territory of Australia, the Commonwealth of Australia, or a foreign country ever been suspended, cancelled, refused, or revoked? Yes No

If YES, attach a copy of the notice of suspension, cancellation, refusal, or revocation from the registration body and the reasons for the registration body's decision for each suspension, cancellation, refusal, or revocation. If NO, proceed to the next question.

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If you have previously been registered as a RPEQ, has any order been made about you by the Queensland Civil and Administrative Tribunal, the Queensland Commercial and Consumer Tribunal, or the Queensland Professional Engineers Disciplinary Panel? Yes No

If YES, attach a copy of the order and reasons for each order. If NO, proceed to the next question.

Has your membership of an association of professional engineers in Australia or a foreign country been suspended, cancelled, refused, or revoked under the association's rules for disciplinary reasons? Yes No

If YES, attach a copy of the notice of suspension/cancellation/refusal/revocation you were given by the association and the reasons for the association's decision for each suspension/cancellation/refusal/revocation. If NO, proceed to the next question.

Are you the subject of disciplinary proceedings (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to your membership of a professional association in Australia or overseas? Yes No

If YES, attach a copy of each of the disciplinary charges against you. For each preliminary investigation or action that might lead to disciplinary proceedings, provide details of the allegations being investigated or that might lead to disciplinary proceedings and attach relevant documents. If NO, proceed to the next question.

Have you ever been subject to a disciplinary decision or order of an association of professional engineers in Australia or overseas? Yes No

If YES, attach a copy of each decision or order and reasons for decision or order. If NO, proceed to the next question.

Are you affected by bankruptcy action in Australia or overseas? Yes No

If YES, attach the trustee's report to creditors (or equivalent) and for each bankruptcy action and provide a statement about the reasons for the bankruptcy action and how your conduct caused or contributed to it. Attach any other relevant documents. If NO, proceed to the next question.

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Are you, or in the past six years have you been, an executive officer of a corporation affected by control action in Australia or overseas?

Yes No

If YES, attach the report to creditors of the administrator/liquidator/receiver/receiver and manager (or equivalent) for each control action and provide a statement about the reasons for the control action and how your conduct caused or contributed to it. Attach any other relevant documents. If NO, proceed to the next question.

Have you ever been required by BPEQ to undergo a health assessment?

Yes No

If YES, attach all relevant documents and provide details. If NO, proceed to the next question.

Is there any other issue relevant to your ability to competently and safely practise as a RPEQ, including, for example, your mental or physical health?

Yes No

If YES, attach all relevant documents and provide details. If NO, proceed to the next section.

SECTION F—STATUTORY DELCLARATION

You must make this statutory declaration. Not all items of the statutory declaration will apply to applicants. Read through this notice to check that nothing has been overlooked and all necessary documents are attached, then make the statutory declaration below. You must submit your notice within one month after this declaration is made. Notices with declarations more than one month old will not be accepted. **Your notice is invalid unless you make this statutory declaration before an authorised witness.** For a list of persons who can witness a statutory declaration, see the Explanatory Notes.

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STATUTORY DECLARATION

Statutory Declarations Act 1959 (Cth)

I,

print full name, address, and occupation

make the following declaration under the Statutory Declarations Act 1959 (Cth):

1. I am registered in the State or Territory for the occupation stated in section B of this notice.
2. I seek registration as a RPEQ in the area(s) of engineering stated in section A of this notice in accordance with the mutual recognition principle.
3. I have substantive registration for equivalent occupations in the other participating jurisdictions as specified in section C of this notice.
4. I am not the subject of disciplinary proceedings in any participating jurisdiction (including any preliminary investigations or action that might lead to disciplinary proceedings) in relation to those occupations.
5. I am not otherwise personally prohibited from carrying on those occupations in any participating jurisdiction.
6. I am subject to the special conditions in carrying on any such occupations in any participating jurisdiction as stated in sections B and C of this notice.
7. I am not subject to any special conditions in carrying on those occupations as a result of criminal, civil, or disciplinary proceedings in any participating jurisdiction.
8. I have read and understand this form and the Explanatory Notes on Mutual Recognition.
9. I consent to the making of inquiries of, and the exchange of information with, the authorities of any participating jurisdiction regarding my activities in the relevant occupation(s) or otherwise regarding matters relevant to this notice.
10. I consent to any entity with whom BPEQ makes inquiries of regarding my activities in the relevant occupation(s) or otherwise regarding matters relevant to this notice disclosing to BPEQ any information BPEQ requires.
11. I authorise BPEQ to obtain my criminal history in Australia and overseas.
12. The information in this notice is true and correct and each document accompanying this notice a complete and accurate copy of the original.
13. I consent to the Board giving me information, including notices under the *Professional Engineers Act 2002 (Qld)* and *Mutual Recognition Act 1992 (Cth)*, by email to my email address.
14. For applicants for registration as a non-practising professional engineer only—I will not carry out, or be responsible for the carrying out of, professional engineering services in or for Queensland within the registration period to which this application relates.
15. I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959 (Cth)*, and I believe that the statements in and documents attached to this declaration are true, correct, and not misleading in any particular.

Declared at

place

On

Of

,

day

month

year

Before me,

signature of person before whom the declaration is made (see below)

full name, qualification, and address of person before whom the declaration is made (in printed letters).

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SECTION G—CHECKLIST

Have you read the Explanatory Notes on Mutual Recognition?	Yes	No
Are your contact details correct?	Yes	No
Have you listed all areas of engineering for which you seek registration?	Yes	No
Have you indicated whether you are applying for practising or non-practising registration?	Yes	No
Have you provided the required details about your qualifications and professional experience?	Yes	No
Have you provided the required details about your registration in your home state, including a copy of the instrument evidencing the registration and documents showing the activities it authorises you to carry out?	Yes	No
Have you provided the required details about your registration in all other States and Territories of Australia, including a copy of the instrument evidencing the registration and documents showing the activities it authorises you to carry out?	Yes	No
Have you answered all fitness to practise questions and provided all necessary documents?	Yes	No
Have you made the statutory declaration before an authorised witness?	Yes	No
Have you provided payment details for your application and registration fees?	Yes	No
