

**Form 7
APPLICATION FOR APPROVAL
OF A PROPOSED
ASSESSMENT SCHEME**



**Board of Professional
Engineers of Queensland**

Section 112(c) *Professional Engineers Act 2002*

| | |
|---------------------------------------|--|
| Name of Applicant | |
| Address of Applicant | |
| Contact Person's name | |
| Contact Person's phone no. | |
| Contact Person's email address | |

Please provide details via attached documentation on the applicant's proposed assessment scheme. The applicant's scheme may provide more general information about the applicant but must provide details on how the applicant meets the following suitability criteria under section 112(b) of the *Professional Engineers Act 2002*.

- (a) provide details of the areas of engineering proposed for the applicant's scheme, and details of the assessment of qualifications and competencies required for each area of engineering; and
- (b) provide details of how the scheme is consistent with national and international standards for the recognition of professional engineers; and
- (c) set out the procedures for the assessment of applicants for registration of professional engineers to be conducted in an independent and professional manner; and
- (d) set out the procedures for monitoring and improving the assessment process carried out under the scheme; and
- (e) set out the fees imposed under the scheme for the assessment of qualifications and competencies and for yearly re-registration and the method by which fees are re-assessed from time to time; and
- (f) provide details of continuing professional development requirements for professional engineers and the audit program to ensure continuing registration requirements are met; and
- (g) provide details of how competent persons are engaged to perform assessments of applicants for registration of professional engineers and the procedures for training and accrediting those who will perform the assessments; and
- (h) provide details of the financial capacity of the applicant and its facilities to conduct assessments of qualifications and competencies including the provision of the entities last three financial statements; and
- (i) provide details of the applicant's capacity to undertake independent and authoritative assessments in a timely manner.

Applicant's Declaration:

As the authorised person to make this application on behalf of the applicant, I hereby make application for approval by the Minister for Housing and Public Works of the applicant as an assessment entity under the Professional Engineers Act 2002 (Qld) and I sincerely declare that the particulars shown in this application, and in any documents provided with this application are true and correct.

Authorised person's Full Name: _____

Witness' Full Name: _____

Authorised person's position/office: _____

Authorised person's Signature: _____

Witness' Signature: _____

Date:

Date: