

Board of Professional Engineers of Queensland Policy

Title: Continuing Registration Requirements (CRR)	ID: 1.3 (5A)
Status: Approved	Version: 01/12/14

1. Overview

The purpose of this policy is to outline the Board's requirements in relation to Continuing Registration Requirements (CRR) which also includes the minimum requirements a registered professional engineer should undertake in Continuing Professional Development (CPD).

2. Rationale

This policy addresses the main objects of the *Professional Engineers Act 2002*, which are:

- (a) *to protect the public by ensuring professional engineering services are provided by a registered professional engineer in a professional and competent way; and*
- (b) *to maintain public confidence in the standard of services provided by registered professional engineers; and*
- (c) *to uphold the standards of practice of registered professional engineers.*

S.16 of the *Professional Engineers Act 2002* outlines the meaning of continuing registration requirements:

Continuing registration requirements are requirements that, if satisfied, demonstrate that an applicant for renewal or restoration of registration has maintained competency in the practice of engineering in the area of engineering for which the applicant is, or was, registered.

The requirements may include requirements about the following for an area of engineering-

- (a) the nature, extent and period of practice of engineering by the applicant;
- (b) the nature and extent of continuing professional development to be undertaken by the applicant;
- (c) the nature and extent of research, study or teaching, relating to engineering, to be undertaken by the applicant;
- (d) the nature and extent of administrative work, relation to engineering, to be performed by the applicant.

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The requirements are met by-

- (a) if the applicant is registered with an assessment entity for participation in the continuing registration requirements of an assessment scheme conducted by the entity –complying with the continuing registration requirements of the assessment scheme; or
- (b) otherwise –complying with the Board’s continuing registration requirements for the area of engineering for which the applicant is, or was registered.

3. Policy

If the applicant for renewal or restoration of registration is registered with an approved assessment entity for participation in the continuing registration requirements of an assessment scheme conducted by the entity the applicant is to comply with the continuing registration requirements of that assessment scheme;

If the applicant for renewal or restoration of registration is not registered with an approved assessment entity for participation in the continuing registration requirements of an assessment scheme conducted by the entity the applicant is to comply with the Board’s continuing registration requirements for the area of engineering for which the applicant is, or was registered.

The Board’s requirements are that the applicant complies with the relevant assessing entity’s CPD scheme (RPEQs can choose which scheme to follow if more than one are applicable). The Board will audit applicants through the relevant assessing entity with audits randomly selected between three and seven years after registration of a previous audit. The auditing of those not audited for seven years will be implemented over a period of time. The auditing will be subject to budgetary and resourcing constraints.

Board’s Continuing Registration Requirements

The Board’s continuing registration requirements may include requirements about the following for an area of engineering-

- the nature, extent and period of practice of engineering by the applicant;
- the nature and extent of continuing professional development to be undertaken by the applicant;
- the nature and extent of research, study or teaching, relating to engineering, to be undertaken by the applicant;

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- the nature and extent of administrative work, relation to engineering, to be performed by the applicant.

The nature and extent of CPD to be undertaken by the applicant is in line with the CPD requirements of approved assessment entities that being the Board would expect that a registered professional engineer would undertake a minimum of 150 hours of structured CPD over a three year period, irrespective of the number of areas of engineering that the RPEQ is registered in, in order to meet continuing registration requirements.

CPD would be expected to include a combination of the following activities such as:

- Formal education and training (courses/lectures)
- Informal learning activities (e.g. Reading journals, manuals etc)
- Conferences and meetings
- Presentations and papers
- Service activities (e.g. CPD auditor, reviewing technical papers etc)
- Industry involvement (for academics)

The Board also recognises that a number of engineers work in a part-time capacity and the Board would take this into consideration in an assessment of whether an engineer meets continuing registration requirements on a case by case basis.

4. Practice

This requirement will form part of Form 3 (Application for Renewal of Registration) and Form 4 (Application for Restoration of Registration). In completing either of these forms, the engineer will self-certify whether or not they are currently meeting this requirement.

5. References

- *Professional Engineers Act 2002*
- Form 3 (Application for Renewal of Registration)
- Form 4 (Application for Restoration of Registration)