

Form 4 APPLICATION FOR RESTORATION OF REGISTRATION

FOR 1 JULY 2017 TO 30 JUNE 2018

Section 23 Professional Engineers Act 2002



Postal Address if different from below:

CONTACT DETAILS

Full name:	Registered No:
Business/Employer name and address - <u>must be a street address</u> - a postal box is not acceptable If applying for non-practising or not currently employed as a professional engineer – provide contact address.	
Business/Employer details:	
Bus./Employer Phone Number*:	
Mobile Phone Number*:	
Fax Number:	
Email Address*:	
* Information is required in order to process application	

If the application for restoration is being made more than 2 months after 30 June in the year of registration, details of the circumstances that would support the application and evidence of CPD compliance are required. Please refer to the BPEQ Policy Restoration of RPEQs (www.bpeq.qld.gov.au/resources).

FITNESS TO PRACTISE

You must answer the following questions truthfully to allow the Board to assess whether you are fit to practise as a registered professional engineer. If you do not answer all of the questions your application cannot be processed. It is an offence to give information in this form that you know is false or misleading in a material particular.

<p>OFFENCES:</p> <p>A. Do you have a conviction, other than a spent conviction for:</p> <p>(a) an indictable offence?</p> <p>(b) an offence against the <i>Professional Engineers Act 2002 (Qld)</i> or the <i>Professional Engineers Act 1988 (Qld)</i>?</p> <p>(c) another offence, relating to the practice of engineering, against a law applying, or that applied, in Queensland, the Commonwealth, another State, or a foreign country?</p> <p>If YES please provide a copy of the Court order and reasons for decision by way of attachment.</p> <p>SUSPENSION/CANCELLATION:</p> <p>B. Has your registration to practise as a professional engineer ever been suspended or cancelled in Queensland, interstate or overseas?</p> <p>C. Has your membership of an association of professional engineers, whether in Australia or a foreign country, been cancelled under the association's rules for disciplinary reasons?</p> <p>If YES please provide a copy of the notice of suspension or cancellation you received and explain the reasons for the suspension or cancellation by way of attachment.</p>	<p>Yes / No</p> <p>Yes / No</p> <p>Yes / No</p> <p>Yes / No</p> <p>Yes / No</p> <p>Yes / No</p>
<p>CONDITIONS</p> <p>*Note – Only some registered professional engineers have registration conditions. If applicable, any conditions are outlined in your approval notice or information notice</p> <p>D. Have you failed to comply with any of the conditions of your registration? If not applicable select 'No'.</p> <p>If YES please provide details of the contravention of the condition and the circumstances of the contravention by way of attachment.</p>	<p>Yes / No</p>

<p>BANKRUPTCY:</p> <p>Are you currently affected by bankruptcy action? – see guidelines for details.</p> <p>If YES please provide a copy of your official bankruptcy documents and provide details of the circumstances surrounding your bankruptcy by way of attachment.</p>	<p>Yes / No</p>
<p>CONTROL ACTION OF CORPORATION:</p> <p>Are you an executive officer of a corporation that is affected by control action? – see guidelines for details.</p> <p>If Yes please provide a copy of the official control action documents and explain the reason the company is affected by the control action by way of attachment.</p>	<p>Yes / No</p>
<p>DISCIPLINARY ACTION:</p> <p>Have you ever been subject to a disciplinary order by Queensland Civil and Administrative Tribunal (QCAT), the Queensland Commercial and Consumer Tribunal (QCCT), or the Professional Engineers Disciplinary Panel?</p> <p>If YES please provide a copy of the order and reasons for decision by way of attachment.</p>	<p>Yes / No</p>
<p>HEALTH ASSESSMENT:</p> <p>Have you ever been required by BPEQ to undergo a health assessment?</p> <p>ISSUES AFFECTING COMPETENCE AND SAFE PRACTICE:</p> <p>Is there any mental, physical or other issue that impacts upon your ability to competently and safely practise as a registered professional engineer?</p> <p>If YES please provide details by way of attachment.</p>	<p>Yes / No</p> <p>Yes / No</p>

CONTINUING PROFESSIONAL DEVELOPMENT

<p>Have you undertaken at least 150 hours of structured continuing professional development over the past three years?</p> <p>NB: NOT applicable to NON-PRACTISING ENGINEERS</p> <p>If NO, please, by way of attachment, provide details of amount, nature and content of the structured continuing professional development that you have undertaken over the past three years, the amount that you intend to undertake between the date of application and 1 July 2017 and any reasons as to why you have not undertaken 150 hours.</p> <p>Are you currently registered as a chartered engineer or equivalent by one of the Board's approved assessment entities? If Yes provide evidence of current status.</p> <p>Note: It is not a requirement of RPEQ registration to be chartered or equivalent with an assessment entity.</p> <p>If Yes to above, have you complied with the continuing professional development requirements of the assessment entity with which you are registered as a chartered engineer or equivalent?</p> <p>If NO, please by way of attachment, provide details of your non-compliance with the continuing professional development requirements.</p> <p>NAME OF ASSESSMENT SCHEME _____ <i>(An approved Assessment Scheme must be identified here in order to satisfy 'yes'; otherwise your application will be recorded as a 'no')</i></p>	<p>Yes / No</p> <p>Yes / No</p> <p>Yes / No / NA</p>
---	--

CONSENT TO ELECTRONIC NOTICES UNDER THE ELECTRONIC TRANSACTIONS (QUEENSLAND) ACT 2001

<p>I consent to receiving all notices, certificates and other information from the Board by email. This applies to any notices, certificates and other information to be given after the date I submit this application. This includes any notices under the <i>Professional Engineers Act 2002</i>.</p> <p>Note: the email address to which notices will be sent will be the email address nominated in the contact details of this form. It is your responsibility to advise BPEQ about any change of your name or contact details within 21 days in writing. It is an offence to fail to do so unless you have a reasonable excuse.</p>	<p>Yes / No</p>
--	-----------------

APPLICANTS'S DECLARATION:

RPEQ (practising)	Non-Practising Professional Engineer
<p>I hereby apply for restoration of my registration and declare that the information in this application and accompanying documents is true and correct to the best of my knowledge and belief.</p> <p>Signature: _____ Date: _____</p> <p>RPEQ # _____</p>	<p>I hereby apply for restoration of my registration and declare that the information in this application and accompanying documents is true and correct to the best of my knowledge and belief.</p> <p>I declare that I will not carry out, or be responsible for the carrying out of, professional engineering services in Queensland or for Queensland within the registration period to which this application relates.</p> <p>Signature: _____ Date: _____</p> <p>RPEQ # _____</p>

PRIVACY

The Board of Professional Engineers of Queensland (BPEQ) will use the personal information you provide in and with this form to:

- update and maintain your name and contact details in its records and in its register of persons who are, or have been, registered professional engineers of Queensland (RPEQ);
- assess whether to restore your registration as a RPEQ and, in restoring your registration, whether to impose a condition or conditions on your registration;
- if BPEQ decides to restore your registration—receive payment of your application and annual registration fee;
- assess whether to investigate, or authorise, in writing, an investigator to conduct an investigation of, your conduct or of your compliance with the *Professional Engineers Act 2002 (Qld)* (PE Act)
- assess whether to investigate, or authorise, in writing, an investigator to conduct an investigation of, a possible disciplinary ground of conviction for an offence related to the practice of engineering;
- assess whether to require you to undergo a health assessment;
- provide you with important information about matters affecting your registration and services offered by BPEQ; and
- Provide you with services and communications including, but not limited to, newsletters, updates, and online surveys.

BPEQ is authorised to collect this information by section 23(2) and 23(5) of the PE Act. BPEQ will publish your name and contact details in its register of persons who are, or have been, RPEQs, which is available to the public. BPEQ may use third parties to administer and deliver services and communications to you including, but not limited to, newsletters, updates, and online surveys. Some of these third parties may be located outside Australia. Personal information you provide with this application may be transferred to an entity outside Australia and stored outside Australia to administer and deliver these services and communications. By completing this application you agree to this transfer. If you do not wish your details to be used for any one or more of the above purposes please advise BPEQ in writing to PO Box 15213 CITY EAST QLD 4002 or admin@bpeq.qld.gov.au.

Name: _____

RPEQ #: _____

On completion of this application, please forward it together with any documentation required, and your fees to:	<p><i>Lodgement</i> The Assistant Registrar <i>Board of Professional Engineers of Qld</i> PO Box 15213 CITY EAST QLD 4002</p> <p style="text-align: right;">Level 15 53 Albert Street Brisbane QLD 4000</p> <p style="text-align: right;">Phone: (07) 3198 0000 Fax: (07) 3211 4311 Email: admin@bpeq.qld.gov.au</p>
<p><u>TAX INVOICE</u> <u>BOARD OF PROFESSIONAL ENGINEERS OF QUEENSLAND</u> <u>ABN 85 257 425 108</u></p>	
<p>FEES FOR RESTORATION OF REGISTRATION for year 1 July 2017 to 30 June 2018 (GST Exempt)</p>	
<p style="text-align: center;"> Practising RPEQ <input type="checkbox"/> \$279.50 Non-Practising RPEQ <input type="checkbox"/> \$169.50 </p>	
<p>By Cheque for made out to The Board of Professional Engineers of Qld</p> <p>Or</p> <p>By Credit Card <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa</p> <p>Cardholder's Name:.....</p> <p>Card No: ____ / ____ / ____ / ____</p> <p>Total Fees A\$ Expiry Date: ____ / ____ Signature:</p>	

A tax invoice/receipt will be issued following registration.

Please note – This page will be destroyed once payment has been processed and accepted.

GUIDELINES

Fitness to practice: Please contact the Board's Senior Legal Officer on (07) 3198 0000 if you have any questions about your declarations about bankruptcy or insolvency issues.

What is a "spent conviction?" A spent conviction means a conviction for which the rehabilitation period under the Criminal law (Rehabilitation of Offenders) Act 1986 (Qld) has expired and has not revived under that Act.

What is "subject to bankruptcy action?" You are subject to bankruptcy action if:

- you are bankrupt under the Bankruptcy Act 1966 or the law of an external territory and you have not been discharged from that bankruptcy; or
- you have the status of an undischarged bankrupt under the law of an external territory or the law of a foreign country; or
- any of your property is subject to control under section 50 or Division 2 of Part X of the Bankruptcy Act 1966 or a corresponding provision of the law of an external territory or the law of a foreign country; or
- you have executed a personal insolvency agreement under Part x of the Bankruptcy Act 1966 or the corresponding provisions of the law of an external territory or the law of a foreign country and you have not fully complied with the terms of the agreement.

What is an "executive officer for a corporation?" Executive officer, for a corporation, means:

- you are a director of the corporation; or
- you are an executive officer of the corporation; or
- you are concerned with or take part in the corporation's management.

What is "control action" for a corporation? Control action, for a corporation, means:

- the corporation has executed a deed of company arrangement under the Corporations Act 2001; or
- the corporation is the subject of a winding-up under the Corporations Act 2001; or
- the corporation is the subject of an appointment of an administrator, liquidator, receiver, or receiver and manager under the Corporations Act 2001.

What is an "executive officer of a corporation affected by control action?" You are an executive officer of a corporation affected by control action if:

- you were an executive officer when the corporation became affected by the control action; or
- you were an executive officer within 1 year before the corporation became affected by the control action if 5 years have not elapsed since it became affected by the action.

CPD: CPD does not apply to non-practising professional engineers.

BPEQ would expect that a registered professional engineer would undertake a minimum of 150 hours of structured CPD over a three year period. See BPEQ's policy on its website under Resources (www.bpeq.qld.gov.au/Resources/BPEQ_Policies) (Continuing Registration Requirements 1.3).

Current Approved CPD Assessment Schemes are: NER / CPEng (EA), CP (Aus/IMM), CEng (IFE), CEng (RINA), RPEng (Professionals Australia), and MIStructE (IStructE). Links to the approved assessment entities CPD requirements can be found on the following link: http://www.bpeq.qld.gov.au/BPEQ/Resources/Continuing_Professional_Development